L•A•S•E•R®

Supply and/or install of rooftop solar photovoltaic systems and associated equipment

User guide

Framework Y24013 | Duration: 1st September 2025 to 31st August 2029

We are a Public Sector Buying Organisation (PSBO).

Kent County Council is the contracting authority for all LASER procurement frameworks.

PART OF Commercial Services Group

Framework details

Supply and/or install of rooftop solar PV (photovoltaic) systems and associated equipment

Framework: Y24013

Duration: 1st September 2025 to 31st August 2029

FTS contract notice: **2025/S 000-005342**

FTS award notice: **2025/S 000-045780**

Compliance: Compliant with Public Contract Regulations 2015

Select your supplier with confidence

The framework features large nationwide solar suppliers to small, more localised installers, enabling you to select the supplier that meets your specific needs based on your chosen criteria.

All suppliers listed on our frameworks meet our stringent quality assessment for financial stability, track record, renewable energy accreditation, and technical and professional competence, minimising your procurement risk.

Lot 1: Supply of Solar Panels and associated equipment

Supply of rooftop solar equipment delivered directly to your site. If you choose our fully managed option, we will liaise with the supplier and arrange delivery on your behalf.

Lot 2: Installation of Solar PV Systems and associated equipment

The installation of rooftop solar PV systems will be provided by accredited contractors with a strong track record. The selected contractor will be the principal contractor with health and safety CDM regulations, saving time on procurement and tender processes.

Lot 3: Supply and Installation of Solar PV Systems and associated equipment

If you have chosen to manage your own project, this could be the best Lot choice for you and your requirements, especially if you prefer to deal with a single party. You would work directly with the supplier to agree on your specification and installation plan for the work to be carried out.

Lot 4: Supply and Installation of Specialist Systems

Supply and installation of specialist systems. This includes carport solar, solar canopy systems, thermal or ground-mounted solar, EV charge points, battery systems and smart grids.

Lot 5: PPA and other innovative funding options for rooftop solar projects

Provision of funding and installation of rooftop solar PV systems via Power Purchase Agreements (PPAs). This means you receive a fully turnkey installation as part of a funded agreement.

Stay compliant, without the time and hassle

Using our frameworks frees you from the time-consuming and complex tasks of carrying out a full procurement exercise and vetting suppliers, giving you more time to focus on the business of managing your organisation's energy use and achieving net zero.

We use our deep expertise in energy procurement and understanding of public sector requirements to set up frameworks that fully comply with the relevant UK public procurement and contracting regulations.

Save time on monitoring and management

Each of our frameworks establishes key performance indicators (KPIs) with the suppliers.

We regularly review against the KPIs and work closely with suppliers to ensure you receive the expected level of performance. In the rare case of any issues arising, our robust remedies are in place to resolve them quickly and ensure continuous improvement in line with the framework terms.

Self-serve access route

You can use this framework as a compliance-assured route to access pre-approved suppliers, contractors and installers.

If you are comfortable writing your own specification, running a further competition or direct award, and managing your contractor, this route is for you.

1. **Complete and sign an access agreement**.
   Completing the access agreement does not commit you to using the framework.
2. **Define your specification** and requirements.
3. Choose between a **further competition** or a **direct award**.
4. Review supplier **capabilities**.
5. **Complete the confirmation of award form**.
6. **Sign a call-off contract** with your chosen supplier.
7. **Manage contract delivery**.

Direct award

Direct award is a procurement method that enables you to source solar products and installation services without entering into a competitive bidding process, allowing for a quick and streamlined process.

Direct award orders may be placed under this framework provided certain criteria are met. Under Regulation 33(8)(a) of the Public Contracts Regulations 2015 (PCR 2015), a direct award is permitted when:

- All terms for works, services, and supplies are defined in the framework.
- Objective conditions for selecting suppliers are stated in the procurement documents.

When can I use direct award?

You can make a direct award if any one of these conditions applies:

- You have completed due diligence and identified the supplier offering best value.
- The supplier can deliver within your required timescales.
- The supplier achieved the highest overall score during evaluation.
- The required services are unique or exclusive to one supplier.
- You need continuity of existing services from a current supplier.

Important information: The customer is strongly advised to carry out their own due diligence before selecting whether to conduct a direct award or further competition with any of the awarded suppliers. The customer will need to determine the requirement, specification and award based on the Most Advantageous Tender (MAT). LASER takes no responsibility for the chosen contracting method of any individual customer.

Further competition

For larger, more complex projects, you can reopen competition with all the capable suppliers listed under a specific Lot to determine the most suitable supplier for a specific project or defined period.

You may also choose to implement, amend or provide alternative terms and conditions to those contained within the **Supply and/or Install of Rooftop Solar Photovoltaic Systems and Associated Equipment framework** individual contract terms and conditions. Any changes or additional terms will be clearly outlined in the further competition documents and/or the Order/Individual Contract.

For more information or a further competition template, email **frameworks@laserenergy.org.uk**

In order to adhere to 'The Public Contracts Regulations 2015' when re-opening competition under this framework, you should follow the steps below:

1	The customer must invite all suppliers on the framework who are deemed capable of delivering the particular requirement.
2	The customer shall be responsible for formulating a specification/product brief containing full details of the services required.
3	The customer will send the specification/product brief to all suppliers quoting the framework reference number. A reasonable and proportionate time limit should be set for the submission of fully completed tender responses.
4	Responses received must be kept in a secure place, unopened, until the designated closing date and time for final submissions has passed. Responses received after the specified date and time should be rejected unopened.
5	The submitted response shall be evaluated in accordance with the criteria stated in the original specification/product brief. The headline criteria used must be the same as the headline criteria used for the original framework or part thereof, but the customer may change the weightings and add their own sub-criteria to apply.
6	The tenderers must be advised of the result in writing, including brief details on where they scored points and where they did not.
7	A required 'standstill period' does not apply to further competitions held under a framework. However, it is advisable to hold a standstill period in relation to a further competition, as it is possible a supplier may challenge the decision and apply to court for a 'declaration of ineffectiveness', which could lead to the individual contract being terminated and possibly a fine or compensation claim.
8	There is no scope at the further competition stage to select on the basis of general financial and economic standing or technical ability, as these issues have been addressed as part of the process to establish the framework. However, this does not mean financial due diligence should not be undertaken if considered appropriate (e.g. obtaining a report on a suppliers financial standing from an appropriate agency) as long as this does not form part of any selection process.

Additional services

Supported Procurement Access Route

Our dedicated procurement team can help you navigate the procurement process to ensure you get the best value and service for your budget.

From initial specification development to gathering multiple quotes and scoring suppliers, we can handle all aspects of the tender process, so you don't have to. With our supported procurement service, we will:

- Define your procurement requirements
- Run the tender process on your behalf
- Provide evaluation support
- Hand over the contract for you to manage in-house

Fully Managed Access Route

If you prefer to focus resources on other priorities, our fully managed access service manages your entire project from start to finish.

Our in-house solar team will support you through the process of assessing your building's solar suitability, acting as the principal designer, drawing up the procurement specifications, and project managing the installation.

- Free desktop assessments
- Site surveys and designs
- Specifications and procurement of fittings and installers
- Project management

> We are really grateful for the support from LASER on recent projects. The expertise, tenacity and professionalism of the LASER team were a vital asset to the council. The work of the LASER team has been so positive, it's as if they are part of our organisation."

Mark Dale | Carbon Reduction Manager, Corporate Property – Assets and Investment, Suffolk County Council

For more information on our additional services, contact your account manager.
Or if you're new to LASER, call us on **0800 484 0840** or email **enquiries@laserenergy.org.uk**

Access agreement form

Kent County Council is the **contracting authority** for all LASER procurement frameworks.

Framework: Supply and/or Install of Rooftop Solar Photovoltaic Systems and Associated Equipment

Framework ref: Y24013

To be completed by the customer

- On completion of this agreement form, LASER will make available to the customer all details and documents relating to this framework.
- The customer will be entitled, at any time during the term of this framework, to order products/services as detailed in the framework.
- The customer will have full responsibility and ownership for each individual contract they award under this framework.
- LASER will retain overall responsibility for the management of the framework.

Name of purchasing organisation

Address

Customer name

Customer signature

Job title

Email

Telephone

Estimated value £

Length of contract (if applicable)

Direct award or further competition

Self-serve, supported procurement or fully managed access route

Supplier (if known)

Product (s) or service (s) of interest

Authorised by LASER (on behalf of Kent County Council):

Name

Position

Signature

Date

Declaration

I/we accept all responsibility for both accessing and using the framework in accordance with its associated terms and conditions and in accordance with the Public Contracts Regulations 2015.

I/we agree that LASER (acting on behalf of Kent County Council) have no responsibility, or liability, relating to our use of the framework.

I/we authorise LASER to receive management information from the contracted supplier regarding the usage of this framework. This information shall be used by LASER for contract management/administration purposes. I/We acknowledge and authorise that LASER will collect a framework fee from the supplier for the provision and operation of this framework agreement.

Submit the form

To submit the form, click on the button above. If you have any trouble accessing the link, please send the saved form to **frameworks@laserenergy.org.uk**

Confirmation of award form

Framework: Supply and/or Install of Rooftop Solar Photovoltaic Systems and Associated Equipment

Framework ref: Y24013

To be completed by the customer once an order has been placed with the supplier.

This information shall be used by LASER for contract management/administration purposes. I confirm the details of the following award of contract under framework agreement reference Y24013.

Name of purchasing organisation

Address

Name (printed)

Customer signature

Date

Job Title

Telephone

Email address

Description of items/service procured

Awarded supplier

Contract value £

Length of contract

Date of award (or period of award if you are commissioning a service to be provided over a period of time)

Savings achieved £

Benefits you gained by using the framework

Are you happy to be contacted by LASER to discuss your experience of using the framework?

Yes ☐ No ☐

Submit the form

To submit the form, click on the button above. If you have any trouble accessing the link, please send the saved form to **frameworks@laserenergy.org.uk**

Get in touch

To learn more about our solar PV (photovoltaic) framework, or to express your interest, please contact us on:

Phone: **0800 484 0840**
Email: **enquiries@laserenergy.org.uk**
Web: **laserenergy.org.uk/contact-us**

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Email: enquries@laserenergy.org.uk. Phone: 0800 484 0840. Visit: laserenergy.org.uk. ZC1017