



Job title:	Renewable Energy Supply Consultant
Division:	Energy
Responsible to:	Net Zero Energy Supply Lead
Responsible for:	None

The Role

The **Renewable Energy Supply Consultant** is accountable for establishing and maintaining low and zero carbon energy supply solutions. This role has scope for significant development, with the aim of the role holder becoming a specialist in the area of renewable energy sourcing, investment and procurement. This will be supported by a Career Development Plan with clear objectives linked to salary increases.

Initially, the role will involve contract management of renewable energy contracts and assets, such as customer-owned solar parks. The role will manage revenue & cost streams, financial forecasting, data flows and internal & external reporting.

Supported by on the job training and development, the role will evolve such that it actively supports on procurement and investment processes; engaging with customers from initial conversations to delivering end-to-end solutions; and scoping and delivering consultancy style pieces of work relating to the solutions offered.

Key Duties

Initial responsibilities:

- Contract Management of contracts relating to renewable energy generation assets
- Forecasting, collection, monitoring & verification of portfolio, energy and financial data
- Report writing pertaining to the data and delivery to internal & external stakeholders
- Business process management

Development responsibilities (supported by a development plan and salary increases):

- Support on procurement and investment processes
- Direct engagement with customers from initial conversation through to delivering end-to-end solutions
- Delivering consultancy style projects supporting public bodies sourcing green energy



Health, Safety & Wellbeing Considerations

This role involves undertaking duties which include the Health, Safety and wellbeing issues outlined below. Please be aware of these, when considering your suitability for the role.

- Regular use of Screen Display Equipment
- Undertaking work at LASER Offices under current H&S policies
- Driving to customer and supplier sites where required
- Adhering to any local (site specific) health and safety requirements

Other duties:

Health and Safety: Adhere to the corporate policy on Health and Safety at work as well as taking responsibility for Health and Safety within the area of your control.

Equality and Diversity: Work positively in an equal opportunity and diverse environment and respect the unique contribution of every individual.

Environmental Awareness: To support the organisation's corporate Environment Policy by complying with relevant environmental legislation and carrying out your duties in an environmentally responsible manner.

Internal & External Relationships

Internal:

Successful internal relationships will need to be developed with:

- Colleagues within the Zero Carbon Future Team
- Colleagues within the Portfolio & Procurement teams (Operational Team)
- All colleagues within the Energy Division
- Commercial Services' Finance, HR and IT teams

External:

Successful external relationships will need to be developed with:

- The Energy Division's existing and potential new customers
- The Energy Division's suppliers and contractors



Person Specification

The Person Specification details the necessary skills, qualifications, experience or other attributes needed to carry out the job. Please be aware that your application will be measured against the criteria published below.

Qualifications / Training	Essential	Desirable
Bachelor's Degree (or equivalent) within a technical or financial subject	✓	

Experience / Knowledge	Essential	Desirable
Understanding of the energy industry		✓
Understanding of public sector procurement rules and practice		✓
Managing suppliers		✓
Servicing customers	✓	
Self-sufficient workload management	✓	

Skills / Abilities	Essential	Desirable
A high level of computer literacy.	✓	
Highly competent in analysis large volumes of data.	✓	
Ability to communicate complex scenarios and empathise with customers, suppliers and co-workers in order to understand their outlook and deliver joint outcomes.	✓	
Ability to set own objectives and direct effort to meet goals.	✓	
Keen attention to detail.	✓	



Additional Attributes	Essential	Desirable
Use initiative and finds solutions to problems.	✓	
Keen to learn and become a 'subject matter expert'	✓	
Shows pride in their work output	✓	
Commercial astuteness	✓	

Code of conduct

We expect our employees to act professionally at all times both internally in the way we treat our colleagues and business partners and externally in the image we project to our customers and suppliers.

We expect all our team members to :

- ✓ **Give our best** – we are empowered & have the autonomy to give our best every day; we are accountable for what we do, and we are comfortable with openness and challenge in the pursuit of improvement
- ✓ **Make a difference** – we do the right thing on a difficult day; we are building on our legacy for success and we are making a difference for tomorrow
- ✓ **Freedom to thrive** – our creative and adaptive thinking allows us to lead the way; we are curious and passionate, and we have the freedom to thrive
- ✓ **Everyone is valued** – we look out for each other; we enjoy doing a good job together and everyone is valued

Job Holder's Signature:		Date:
Print Name:		
Line Manager's Signature:		Date:
Print Name:		