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**United Kingdom-West Malling: Ceiling light fittings
2015/S 076-133539**

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

Commercial Services
Head Office, 1 Abbey Wood Group, Kings Hill
For the attention of: Mr Michael Smith
ME19 4YT West Malling
UNITED KINGDOM
E-mail: michael.smith@procurementservicesgroup.org.uk

Further information can be obtained from:

Commercial Services
Head Office, 1 Abbey Wood Group, Kings Hill
For the attention of: Mr Michael Smith
ME19 4YT West Malling
UNITED KINGDOM
E-mail: michael.smith@procurementservicesgroup.org.uk

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Commercial Services
Head Office, 1 Abbey Wood Group, Kings Hill
For the attention of: Mr Michael Smith
ME19 4YT West Malling
UNITED KINGDOM
E-mail: michael.smith@procurementservicesgroup.org.uk

Tenders or requests to participate must be sent to:

Commercial Services
Head Office, 1 Abbey Wood Group, Kings Hill
For the attention of: Mr Michael Smith
ME19 4YT West Malling
UNITED KINGDOM
E-mail: michael.smith@procurementservicesgroup.org.uk

I.2) Type of the contracting authority

Regional or local authority

I.3) Main activity

General public services

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes
Kent County Council
County Hall
ME14 1XQ Maidstone
UNITED KINGDOM

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

LED Lighting, Fixtures and Fittings — Supply and Install.

II.1.2) Type of contract and location of works, place of delivery or of performance

Supplies

Purchase

NUTS code UK

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves the establishment of a framework agreement

II.1.4) Information on framework agreement

Framework agreement with several operators

Number of participants to the framework agreement envisaged: 6

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 2 500 000 and 7 000 000 GBP

II.1.5) Short description of the contract or purchase(s)

Commercial Services is one of the largest trading organisations of its kind in the UK with a turnover currently in excess of 600 000 000 GBP pa and employing over 800 people from its base in Kent. With its Schools Supplies Division set up nearly 70 years ago by Kent County Council, it has grown organically since then to supply an ever-increasing range of best value goods and services to other publicly funded organisations. These include local government, education establishments, the care sector and emergency services.

LASER Energy Buying Group (LASER) was established as part of Commercial Services in 1989, in response to the increasing competitiveness of the deregulated energy markets and now provides complete energy solutions to 160 Local Authorities and other Public Sector bodies throughout the UK.

Kent County Council (the Council) is the largest local authority in England covering an area of 3 500 square kilometres. It has an annual expenditure of over 1 bn GBP on goods and services and a population of 1 300 000. The Council provides a wide range of personal and strategic services on behalf of its residents, operating in partnership with 12 district councils and 289 parish/town councils.

In accordance with best procurement practice, EU and UK Procurement Directives and Regulations, LASER wishes to create a Framework Agreement (the Agreement) for the supply, delivery and installation of LED Lighting, Fixtures and Fittings.

Other public bodies will have access to this Agreement but may only do so with the agreement of LASER. Those organisations who may wish to access this Agreement will be members, affiliates and associates of the CBC Group, the Pro5 Group, the Police Service, the Fire Service, the NHS & NHS Trusts, third sector organisations, academic centres (including Academies), publicly funded organisations and publicly owned

private companies, operating within the geographic boundaries of the United Kingdom, Channel Islands and Northern Ireland.

Full details of the classification of potential Contracting Bodies and Customer's geographical areas and organisation classifications are detailed as follows:

Regions in England: Main Regions: East Midlands; West Midlands; East of England; South East; South West; North West; North East; Yorkshire & Humber; London or to individual administering Councils. See link:

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

Northern Ireland: Administered across 26 Districts of Northern Ireland. See link:

<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>

Scotland: Administered across 32 Council areas. See link:

<http://www.cosla.gov.uk/scottish-local-government>

Wales: Administered across 22 Council areas. See link:

<http://wales.gov.uk/topics/localgovernment/?skip=1&lang=en>

Classification of Customer Organisations

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

Educational Establishments: Nursery School, Primary School, Middle or High School, Secondary School, Academy, Special School, Pupil Referral Unit (PRU), Further Education College, University. See links:

<http://www.schoolswebdirectory.co.uk/index.php>

<http://www.ukschoolsdirectory.net>

www.education.gov.uk/edubase

www.hefce.ac.uk

<http://www.universitiesuk.ac.uk/aboutus/members/Pages/default.aspx>

Police, Fire & Rescue & Maritime & Coastguard Agency Emergency Services:

See links:

<http://www.police.uk/forces.htm>

<http://www.fireservice.co.uk/>

<http://www.nifrs.org/>

<http://www.mcga.gov.uk/c4mca/mcga07-home.htm>

NHS Bodies, the HSC (Northern Ireland) and Ambulance Services:

See links:

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.hscni.net/index.php?link=trusts>

<http://www.show.scot.nhs.uk/organisations/index.aspx>

<http://www.scottishambulance.com/AboutUs/HowWeOrganised.aspx>

<http://www.wales.nhs.uk/nhswalesaboutus/structure>

Central Government Departments & their Agencies:

See link:

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

Registered Charities:

See links:

<http://apps.charitycommission.gov.uk/showcharity/registerofcharities/RegisterHomePage.aspx>

<http://www.oscr.org.uk/charities/search-scottish-charity-register>

http://www.dsdni.gov.uk/index/dsd_contact_us/dsd_our_offices.htm

Registered Social Landlords: Government-funded, not-for-profit organisations that provide affordable housing.

They include housing associations, trusts and cooperatives. See link:

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

<http://www.nhfdirectory.co.uk>

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

Scotland: Administered across 32 Council areas. See link:

<http://www.cosla.gov.uk/scottish-local-government>

Wales: Administered across 22 Council areas. See link:

<http://wales.gov.uk/topics/localgovernment/?skip=1&lang=en>

Tenderers are advised that the Contracting Authority, its affiliates and/or authorised users, reserve the right to supply the tendered products, services and or commodities to companies or organisations directly that have a majority public sector ownership or acting in a contractual capacity (i.e. Outsourced) on behalf of the accessible organisations by any of the bodies referred to in the document during the Agreement period as stated in this document.

II.1.6) **Common procurement vocabulary (CPV)**

31524100, 31524120, 31524200, 31524210, 45311000

II.1.7) **Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) **Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9) **Information about variants**

Variants will be accepted: yes

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

This tender is made up of 2 Lots, these are as follows:

Lot 1 — LED Supply;

Lot 2 — LED Install.

Tenderers have the opportunity to apply for 1 or both Lots.

II.2.2) **Information about options**

Options: no

II.2.3) **Information about renewals**

This contract is subject to renewal: no

II.3) **Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: LED Lighting, Fixtures and Fittings — Supply

1) **Short description**

Supply of LED Lighting, Fixtures and Fittings.

2) **Common procurement vocabulary (CPV)**

31524100, 31524120, 31524200, 31524210

3) **Quantity or scope**

Please see tender document for further details.

Estimated value excluding VAT:

Range: between 2 000 000 and 5 000 000 GBP

4) **Indication about different date for duration of contract or starting/completion**

Duration in months: 0 (from the award of the contract)

5) **Additional information about lots**

Lot No: 2

Lot title: LED Lighting, Fixtures and Fittings — Installation

1) **Short description**

Installation of LED Lighting, Fixtures and Fittings.

2) **Common procurement vocabulary (CPV)**

45311000

3) **Quantity or scope**

Please see tender document for further information.

Estimated value excluding VAT:

Range: between 500 000 and 2 000 000 GBP

4) **Indication about different date for duration of contract or starting/completion**

Duration in months: 0 (from the award of the contract)

5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

III.1.4) **Other particular conditions**

The performance of the contract is subject to particular conditions: no

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

III.2.2) **Economic and financial ability**

III.2.3) **Technical capacity**

III.2.4) **Information about reserved contracts**

III.3) **Conditions specific to services contracts**

III.3.1) **Information about a particular profession**

Execution of the service is reserved to a particular profession: no

III.3.2) **Staff responsible for the execution of the service**

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: no

Section IV: Procedure

IV.1) **Type of procedure**

IV.1.1) **Type of procedure**

Open

- IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**
Envisaged minimum number 6: and maximum number 10
- IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**
Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no
- IV.2) **Award criteria**
- IV.2.1) **Award criteria**
The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document
- IV.2.2) **Information about electronic auction**
An electronic auction will be used: no
- IV.3) **Administrative information**
- IV.3.1) **File reference number attributed by the contracting authority:**
Y14064
- IV.3.2) **Previous publication(s) concerning the same contract**
- IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**
Time limit for receipt of requests for documents or for accessing documents: 18.5.2015 - 12:00
Payable documents: no
- IV.3.4) **Time limit for receipt of tenders or requests to participate**
18.5.2015 - 12:00
- IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**
18.5.2015
- IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**
English.
- IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**
in days: 120 (from the date stated for receipt of tender)
- IV.3.8) **Conditions for opening of tenders**
Date: 18.5.2015 - 13:30
Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

- VI.1) **Information about recurrence**
This is a recurrent procurement: no
- VI.2) **Information about European Union funds**
The contract is related to a project and/or programme financed by European Union funds: no
- VI.3) **Additional information**
This opportunity will be completed electronically via ProContract, a site run by Due North. Interested organisations should go to www.kentbusinessportal.org.uk to register and express interest. Once you have successfully expressed interest via the portal you will be sent an email directing you to the ProContract site from which you will be able to access and download the invitation to tender documentation and any other relevant information. This email should be retained, as it will contain your direct link to the ProContract portal, for information purposes only the link is www.kentbusinessportal.org.uk/procontract/supplier.nsf do not use this link now. Tenderers should also note that final submissions must be made via ProContract, no other

submission route is permitted. Failure to follow this path will result in the tender submission being disregarded. Any questions or clarifications must be submitted through the ProContract portal no later than 11.5.2015. The Contracting Authority will endeavour to answer all questions and clarification requests prior to the submission date, however those received after the 11.5.2015 may not be answered. All documents pertaining to this opportunity will be available for download via the ProContract portal from the outset. Please ensure you are able to download all files immediately after accessing the ProContract portal. The Agreement will continue for a maximum period of 4 years unless terminated in accordance with the Conditions of Contract. The Agreement will be subject to annual review, the outcome of which will determine the continuation of the Agreement for a further year up to the maximum period mentioned. The Contracting Authority may also cancel the process without liability. Variants Tenderers may submit products that may differ in size or other stated characteristics but must ensure that any alternative product as a minimum meets the stated specification. An example might be: a 5ft LED is requested the tenderer may offer an alternate length as long as the alternate product has similar characteristics to that stated.

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

VI.4.2) **Lodging of appeals**

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**
15.4.2015